

STUDENT CONDUCT

1. Students will be taught Lakeridge behavior expectations and will follow behavior and academic expectations to make progress and be successful learners.
2. Teachers act in place of the parent (in loco parentis) by establishing clear, fair and consistent classroom rules.
3. If inappropriate behavior occurs, the teacher is responsible to contact parents and may refer the student to counseling or administration. Inappropriate student behaviors are those that interfere with other student's right to learn or the teacher's right to teach.
4. Chronic student misconduct or lack of achievement should be referred to the counseling department, and parent notified. Efforts will be made to create an intervention plan that can help the student become successful.
5. If the intervention plan fails to change the inappropriate behavior, the student will be referred to the counselor or administration.

LAKERIDGE JUNIOR HIGH DRESS CODE:

Lakeridge Junior High expects students to dress for success. Failure to conform will involve the school or parent providing alternative clothing or sending the student home to change. The following are established expectations based on ASD Board Policy (5152); School administrators or their designee will make the final determination on a case-by-case basis.

HAIR:

- ✓ Hair is clean and well groomed.
- ✓ Hair styles distracting in appearance or needing constant attention are not acceptable. No shaving lines or designs in hair or colors that are not found on humans.

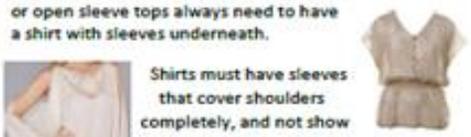
CLOTHING:

- ✓ Shorts and skirts should be no shorter than 4 inches above the top of kneecap.
- ✓ Shirts, blouses and dresses must not be sheer (wearing a shirt underneath is fine) and have sleeves that cover the shoulder completely, as well as underarm and cleavage. Tank tops, halters and bare midriffs are not acceptable.
- ✓ No visible underwear! This includes bra straps, boxers, and briefs.
- ✓ Jeans should be neat in appearance and not showing skin higher than 4" above the top of the kneecap. Pants/tights/leggings that are skin tight must have a top that extends to at least 4" above the knee.
- ✓ Wearing hats, bandanas, or other hair coverings is not permitted in the building. They are not to be held or carried during the school day. If seen they will be confiscated.
- ✓ Clothing or accessories with vulgar or offensive words, profane, innuendo, or obscene slogans, pictures, or advertisements for alcohol, tobacco, and drugs or those that promote violence or sexual harassment are not acceptable.
- ✓ Extreme or distracting facial makeup, contact lenses, excessive or distracting body piercing or tattoos, or any inappropriate messages such as on bracelets.
- ✓ All students are required to wear appropriate footwear.
- ✓ Chains and spikes are not allowed as part of school attire.

DRESS CODE FOR ACTIVITIES:

The same basic dress and grooming standards for regular school will apply to all school-sponsored activities. When special dress-up days or theme dances are sponsored by the school, all students are expected to comply with established school standards of modesty.

Lakeridge Junior High Dress Code

<p>Jeans with shreds need to be neat in appearance without any hanging threads. There should not be any skin or underwear visible under areas that should be covered by pants.</p> 	<p>Lacy, open (front or back), off the shoulder, or open sleeve tops always need to have a shirt with sleeves underneath.</p>  <p>Shirts must have sleeves that cover shoulders completely, and not show underarm, or cleavage. There should not be any bare midriffs, bra straps, or underwear showing</p>
<p>Pajamas and Slippers are for bed and home, not for an atmosphere of high achievement and learning</p> 	<p>Skirts, shorts or tops need to be no shorter than 4" above the knee cap. Wearing skin tight jeans, tights, leggings or jeggings requires a covering such as a long top, skirt, or shorts that are no shorter than 4" about kneecap.</p> 
<p>Head-wear of any kind is not to be worn in the school.</p> 	<p>No gang clothing, symbols, including bandanas and chains.</p> 
<p>No clothing or paraphernalia referring to, or promoting, alcohol, tobacco, drugs, violence, innuendo, or sexual harassment.</p> 	<p>to any:</p> <ul style="list-style-type: none"> ✓ profanity, ✓ innuendo, ✓ or vulgarity 
	<p>Distractions to the educational environment such as wearing non-prescription contact lenses, sunglasses, extreme hairstyles or colors that are not natural to humans, excessive body piercings or tattoos, inappropriate clothing, jewelry, etc. will be dealt with on a case to case basis.</p> 

Behavior

1. Students are expected to be respectful at all times.
2. No inappropriate language is allowed on school grounds.
3. Do not run, push, shove, or yell in the halls during passing time.
4. All students in the halls during class time must have a hall pass.
5. PDA (Public Display of Affection) Students are not to engage in inappropriate physical contact anywhere on campus or at any school sponsored activity. This applies to any gender relationship

Property

1. Lakeridge Junior High is not responsible for lost or stolen phones, iPod's, headphones, and other electronic devices. It is best if they are left home.
2. Utah State Legislature states it is against the law to access inappropriate materials while at school or during functions. School access is filtered, but personal devices may access outside networks that are not filtered.
3. Trading cards, toys, and other distracting items are to be left at home.
4. Skateboards, roller blades, and scooters are not to be used in the building and cannot be carried from class to class. Find a place to keep it before the school day begins.

Cell Phones

1. Students are allowed to use electronic devices before and after school, during class change, at lunch, in the front office and in certain places during FLEX.
2. Cell phone use during class is only permitted with each teacher's permission and for a classroom purpose.
3. Cell phones are never to be used during a quiz or test.
4. Cell phones may become a nuisance item and taken away if a student is not following the guidelines. Any violation will be referred by the teacher and handled by Administration.
5. Bring personal devices **at your own risk.**

ATHLETIC ELIGIBILITY



Students must maintain a "C" average and may not have more than 1 "F".

SCHOOL HOURS

School begins at 8:15 and ends at 2:45. Supervised school hours are 7:25 to 3:45 and only when in the presence of a teacher. Please leave the school promptly after hours.

LKJH ATTENDANCE POLICY

Attendance is one of the most significant factors affecting student achievement in school. LKJH expects students to be in class, prepared and on time each day.

LKJH complies with state and district school attendance policies which assure fairness provide flexibility, and accountability on the part of students, parents, and the school. For the full attendance policy please visit the Lakeridge website: <http://lakeridge.alpineschools.org>

ABSENCES

1. When a student is absent from school, the parent must officially request that the school excuses the absence by the means of a note or phone call.
2. It is the responsibility of the student to get make-up work from their teachers.
3. Parents please do not check students out for anything except for emergencies and important family

circumstances.

4. After evaluating a situation, school administration reserves the right to determine if a student's absence is excused or unexcused.
5. School secretaries may verify student absences daily.
6. Any student that misses (10) consecutive school days will be reported to state and district agencies, with allowance for extenuating circumstances such as a major illness.

TARDIES

1. A student is tardy if he or she is not in the classroom when the tardy bell begins to ring.
2. When the bell rings all teachers will close their doors. Any student who is late will report to the attendance secretary in Room 122.
3. A student who arrives more than 15 minutes late is marked (V) which is considered an absence by LKJH.

CONSEQUENCES FOR UNEXCUSED TARDIES <i>(not per class, this is the overall tardies for all classes per quarter)</i>	
1st Tardy	Student receives a warning. Student will read the policy and sign it indicating they understand what is expected.
2nd Tardy	Student will call home to notify parent that if they get another tardy, they will both be required to sign a contract regarding tardy/lateness to school.
3rd Tardy	Parent will need to sign a contract. If not returned within three (3) days of the tardy, student will serve a lunch detention.
4th Tardy	Parent will be contacted and student will serve (1) 30 minute lunch detentions or a 30 minute after school detention.
5th Tardy	Parent will be contacted and two (2) 30 minute lunch detentions or (2) 30 minute after school detentions are assigned.
6th Tardy	Meet with an Administrator. Lunch detention and after school detention as assigned
7th Tardy	Parent meeting with student and administrator. After school detentions as assigned
8th Tardy	Lunch room cleaning assigned.
9th Tardy	Parent notified, student has ISS assigned for the day.
10th Tardy	Out of school suspension or other measures as needed

TRUANCY

1. If a student's absence from the school campus or assigned class is not excused, that student is considered truant.
2. A student deemed to be truant by the school administration may not be excused by the parent.
3. A student that is truant may not expect to make up assignments, tests, etc., unless the teacher permits it.

Consequences:

1. On the **first truancy**, the administration will meet with parent and student to sign an attendance contract. Time missed will be made up in after school detention.
2. On the **second truancy**, the student will be assigned in-school suspension or after school detention to be determined by administration.
3. On the **third truancy** and beyond the student will be assigned ISS or after school detention.
- 4.
5. Any continued truancy may result in further consequences and referral to truancy court.

CLOSED SCHOOL CAMPUS

You may not leave campus anytime unless you have been checked out by a parent or guardian. Students who live close enough to eat lunch at home and return in time for their next class may apply for a "Home Lunch Permit." This permit is available in the office, must be signed by the student's parent/guardian, and is valid only for the student. Failure to follow this policy will result in the student being truant.

LEAVING SCHOOL DURING THE DAY

1. We are very concerned about the safety of your student so only parents, guardians, or a Skyward listed emergency contact are authorized to check a student out of school. The person checking the student out will need to personally sign for them at the school's attendance office. A signed note or phone call is not acceptable as there is no way to verify the writer or caller as someone authorized to check out the student.
2. A student may not leave campus grounds, return and then get the absence excused after the fact.
3. A student leaving campus without properly checking out is considered truant.

VISITORS

Adult visitors to the school must first check in at the front office and wear a visitor pass. **Student visitors are not allowed.** Students from other schools, who are loitering, will face a misdemeanor charge of trespassing from the police.

TRANSPORTATION - BUS

Bus drivers will instruct you concerning bus rules, but generally they are as those we expect while students are in the school. Students must be while boarding busses after school. Never approach a moving bus or run beside the busses as they enter or leave the parking lot.

Riding the school bus is a privilege.



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ASSEMBLIES

Student behavior while attending assemblies should be much like behavior required while in class. Please follow these assembly rules:

1. Go directly to a seat. Move toward the center of the rows. Do not save seats next to you.
2. Be courteous to those performing. Refrain from whistling, shouting and other disruptive behavior.
3. Remain seated until dismissed by the person in charge.
4. Please no candy, pop, or food of any kind is allowed in the auditorium.
5. Please do not put feet (shoes) on the seat in front of you.

Students who misbehave in an assembly may lose the privilege to attend future assemblies.

GRADING SYSTEM

Grades are given to students four days a week on their FLEX slip. Parents may access their student's grades, citizenship and attendance at any time using Skyward. No printed report cards will be sent home during the year but can be accessed and printed from Skyward.

Academic Grades

- A = excellent work or outstanding accomplishments
- B = good work, above average
- C = fair or average work, achieving with most of the class
- D = poor work, not as successful as most of the class
- F = failure and loss of credit

Citizenship Grades

- O = Outstanding
- S = Satisfactory
- N = Needs Improvement
- U = Unsatisfactory

CAFETERIA and LUNCH BREAK

The cafeteria is a place to enjoy a meal and relax. **Everyone needs to do their part to keep the cafeteria neat and clean.** All garbage needs to be placed in the trash cans. **Students are responsible for the condition of the table at which they eat.** All food must be eaten in the cafeteria. No food is allowed in hallways. Students are not allowed upstairs during lunch.

HALL PASSES

Students who need to be out of class during class time must have a hall pass. Each student gets two passes per class per quarter.

LOST AND FOUND

Articles found in and around the school should be turned in to the front office.

LOCKERS

Each student is assigned a school locker for which he/she is responsible. The combination is strictly private information. The Administration has the right to check lockers at any time for safety reasons (health or security) or to find lost library and/or textbooks.

Locker Guidelines:

1. Do not give your locker combination to anyone.
2. Do not write on the inside or outside of the lockers.
3. Profanity, pictures not in good taste, or advertisements of alcohol, tobacco, or drugs are not permitted on the inside of lockers.
4. Lockers that do not function properly or are defaced should be reported to the office immediately.
5. Lockers should never be left unlocked.
6. You are cautioned not to bring valuables to school. Money should never be left in the lockers.
7. If it becomes necessary to change combinations, a charge of \$2.00 will be assessed.

FLEX

Purpose for FLEX

- The FLEX model is intended to be a positive immediate reward for appropriate behavior and not a punishment. FLEX is designed to promote your success. It is expected that you will use FLEX time wisely and not avoid the help that teachers want to give you.

FLEX Schedule

- Tuesday through Friday we will run the FLEX schedule. During this time, students that are getting a failing grade in a course will be required to spend a half hour with that instructor—working on the things necessary to earn a non-failing grade.
- Students that have no failing grades attend a FLEX time enrichment activity based on their interest. We believe they have shown us the maturity to pass all of their classes, and we trust them to choose an activity that will meet their interest or need

FLEX period expectations

- FLEX period is treated like any other class.
- The 5 minute passing period is like any other passing period. You must be in your assigned or chosen classroom before the bell rings.
- If a student decides to skip out on FLEX period they will be considered truant with the resulting consequences.
- If a student loses their FLEX slip, they report to the front office to get a new slip immediately.
- If you are in intervention and your teacher is not available (running a FLEX activity), report immediately to Open Intervention. Open Intervention is only available for those students whose only option is a teacher who is running a FLEX activity.
- If students are found to be avoiding the help, administration reserves the right to limit opportunity during this time.

PLANNERS

The first planner you receive is free of charge. Additional planners will be available at the front office for a \$5.00 fee.

GETTING HELP AT SCHOOL

If you are having trouble with a class: The best person to talk to is the teacher. Talk to your teacher at a time when he/she is not busy (after class, after school, before school, or at another mutually convenient time). If parents would like to talk to a teacher, they may call the teacher to make an appointment. Group meetings with teachers can be arranged before or after school if given enough time.

FIRST AID - MEDICATIONS

A school nurse is available only on a limited basis. First Responders are only to administer minimal first aid to anyone injured at school. We are not permitted to change any dressing on previous injuries, wrap sprains, or administer medication other than Tylenol, IB Prophen and only with parent permission. All personal medications must be checked in with the front office.

IF YOU WANT TO PAY FEES OR FINES

Pay online;
www.myschoolfees.com

IF YOU WANT TO PUT MONEY IN YOUR LUNCH ACCOUNT

Go to the Lunchroom before school and see the cafeteria staff or go to www.mealpayplus.com

IF YOU HAVE A QUESTION ABOUT YOUR GRADES OR CREDIT

1. Check with your teacher.
2. See Mrs. Cardona in the Guidance Department

IF YOU ARE FEELING SICK

Tell your teacher and get a pass to the office.

IF YOU ARE ABSENT AND NEED TO GET YOUR HOMEWORK

Look online for your teacher's website or call the main office in the morning after the **THIRD** consecutive day of missed school.

IF YOU ARE BEING BULLIED OR HARRASSED

See a Principal

IF YOU NEED TO TALK ABOUT SOMETHING

Go to the COUNSELING OFFICE and make an appointment to see your SCHOOL COUNSELOR.



**MOST IMPORTANTLY, IF YOU HAVE A PROBLEM PLEASE TELL SOMEONE.
WE WANT TO HELP!**

DESIGNATED COUNSELOR AND ADMINISTRATOR TO CONTACT
If your last name begins with:

<i>Counselor:</i>	<i>Administrator:</i>
A-F: Mr. Evans	A-G: Mr. Reeves
G-Mc: Mr. Thomas	H-O: Mrs. Knudsen
Me-Rh: Mrs. Butolph	P-Z: Mr. Lund.
O-Z: Mr. Childs	

SAFETY

The Alpine School District Safe School Policy prohibits disruptive acts; dangerous weapons; hazing/harassment; abetting, gangs, secret societies, and hate groups; and the other prohibited acts defined and described in these rules and regulations.

Disruptive Acts: Acts that disrupt the daily operations of the school include, but are not limited to: physical or sexual assault, intimidations, aggression, possessing or displaying a dangerous weapon.

Dangerous Weapons: Any item capable of causing death or serious bodily injury, or a facsimile or representation of the item. Dangerous weapons as defined by these rules shall include, but are not limited to: firearms, knives, metal knuckles, straight razors, explosives, poisons, drugs, etc.

Hazing/Harassment: Intimidation of a student or staff member, or any act that injures, degrades, or disgraces a student or staff member.

Abetting: Supporting, encouraging, participating, and/or assisting in activities which violate the safe school policy. **This includes taking pictures or video of such activities.**

Gangs/Secret Societies/Hate Groups: A group of two or more people who form an allegiance and engage in a range of disruptive behaviors that may include violent or unlawful activity or which advocate hatred or discrimination on the basis of race, religion, sex, national origin or disability.

HARASSMENT – BULLYING

Verbal, physical, and use of an electronic device to harass others is not tolerated. This is defined as a bully or student who threatens or intimidates, or even laughs at another person's expense. Such immature and insensitive behavior may result in an office referral, parent contact, police involvement, and possible suspension from school.

District policy prohibits SEXUAL HARASSMENT of any nature, including adult to student, student to adult, or student to student. Sexual harassment is defined as unwanted conduct or communication of a sexual nature that adversely affects a person's educational opportunities, relationships, or environment. Inappropriate behavior would include but is not limited to:

1. Abuse (visual or verbal): such as the display of demeaning posters, cartoons, nudity, or offensive sexual jokes.
2. Visual or verbal expressions about an individual that is sexual in nature.
3. Unwelcome, or inappropriate touching or non-touching actions that are offensive in nature or that are visually or emotionally shocking to the conscience of a reasonable person.

Students who have been sexually harassed by an adult or another student should immediately file a complaint with a school counselor or administrator.

Students are prohibited from the following:

1. Wearing, possessing, using, distributing, displaying or selling any clothing, jewelry, emblems, symbols, signs or other things that are evidence of membership or affiliation in any gang, secret society, or hate groups.
2. Committing acts or using speech, either verbal or nonverbal (gestures, handshakes, etc.) That show membership or affiliation in gangs, secret societies or hate groups.
3. Using speech or committing any acts in furtherance of the interest of gang, group, or society, including, but not limited to:
 - a) Soliciting others for membership.
 - b) Requesting persons to pay for protection or intimidating or threatening any person.
 - c) Committing other illegal acts or violations of school district policies.
 - d) Inciting other students to act with physical violence upon another person.
 - e) Defacing school property (i.e., books, lockers, walls, etc.).

SUSPENSION & EXPULSION

Students should conduct themselves in a manner that shows respect for established authority and the rights and welfare of others. Any unlawful act taking place on school grounds not only makes the student subject to the penalties of the law, but may also result in his or her suspension or expulsion from school.

Students may be suspended or referred to a district hearing for possible expulsion by the principals. The following may be some causes for suspension or expulsion:

1. Willful or inappropriate conduct; insubordination.
2. Writing or using profane and obscene language, or possessing obscene materials on or around school property or at school-sponsored activities.
3. The use or possession of tobacco (**including E cigarettes**), alcohol, or other controlled substances on the school premises or at school sponsored activities. The students involved will be referred to the police.
4. Truancy (not being where you should be or absence from school or a class without appropriate school permission).
5. Vandalism: Persons found responsible for destroying or damaging school property are required to reimburse the school for the cost of replacing or repairing the damages. Vandalism is a crime and students involved will be referred to the police.
6. Any violation of the Safe School Policy.
7. Fighting (usually both parties involved).
8. Theft.
9. Violation of Sexual Harassment policy.
10. Repeated public displays of affection (PDA).

Students who are suspended will be reinstated only after a satisfactory conference has been held with the student, parents, and school officials. The suspended student will be responsible for obtaining and making up all assignments missed during the time of the suspension.

STUDENT RECOGNITION AND REWARDS

Lakeridge Jr. has a rich tradition of success in academics, the Arts, and athletics. As an administration, faculty, and staff, we want to recognize our students for all the great things they do to contribute to a wonderful educational experience. Here are ways we recognize our students:

High Honor and Honor Roll Students

At the end of each term, Lakeridge rewards academic excellence with a reward. To qualify, High Honor Roll students must achieve a 4.0 GPA. Honor Roll students must achieve a 3.75 GPA.

Student of the Day

Each day, a seventh grader, eighth grader, and a ninth grader will be referred by staff to be “Student of the Day”. These students will be called down to the main office during class. Each student will receive a certificate and small prize and their name on the marquees outside and in the lunchroom.

9th Grade Night

Near the end of the school year, this night is set aside as a formal occasion to recognize and reward those students who have excelled in their class or department. It is also an evening for outgoing 9th graders to reflect on the great times they experienced at Lakeridge Jr. High and look forward to an exciting future at their high school.

9th, 8th, and 7th Grade Reward Day

At the end of the school year, each grade level has special activities planned during the last week of the school year. These activities are a reward for the students’ hard work. In order to participate, students must be passing all of their classes during 4th term and no major discipline issues. The administration reserves the right to suspend any student from these activities based on grades and school violations prior to the activity.

